1. Pre-Qualification cum Technical Evaluation Requirements

Only those responses meeting the following minimum pre-qualification criteria will be evaluated as per the marks given, for shortlisting and opening of financial bids:

1. The Bidder must be registered as a Firm (It can be Private Limited/LLP/Partnership Firm) and should have a Head office in Karnataka and have been operating for a period of at least 5 years from the date of publication of this tender (documentary evidence: Certificate of Incorporation or Form-C Labour registration Certificate).

2. The Bidder should have achieved an Annual Turnover of Rs 6.00 Crores in any two consecutive years during the last three preceding financial years, i.e., 2022-23, 2023-24, and 2024-25. Shall be supported by the Audited Balance Sheets, trading and Profit and Loss Account, and a certificate issued by a chartered accountant with UDIN No.

3. The Bidder should have handled similar works in providing manpower services, in the preceding three financial years (2022-23, 2023-24, and 2024-25) to the Karnataka Government, semi-governmental undertakings, or other relevant entities. Shall be supported by the Purchase order, work order/ Completion certificate/ Performance certificate.

4. The Agency shall have a minimum of 100 Employees on roll, and the Previous month (January 2026) PF & ESI Returns with a paid challan shall be uploaded (Certificate from the HR of the Agency shall be submitted).

5. The Liquid Assets as on before submission of the bid consisting of Cash at Bank + Term Deposits + availability of fund-based credit facility in any Nationalized/ Scheduled Bank shall not be less than 50% of the amount put to tender (Certificate from any Nationalized/ Scheduled Bank shall be submitted).

6. The Bidder must have a Registered or Branch Office in the GBA region. Personnel proposed for deployment must be proficient in Kannada. The registered office document must be submitted.

7. The Bidder must not have defaulted in providing manpower services against contract orders placed by any PSU/GOVT Departments as of the bid submission date. Self-declaration by the Bidder shall be uploaded.

8. The bidder must submit the Last Three years' paid receipts of the Labour Welfare Fund, paid to the Welfare Commissioner, Karnataka

Labour Welfare Board (Form D), for submission.

9. The service provider should not have been blacklisted by the GOI/GOK/any other undertakings.

10. The Bidder should have the following registrations:

    - Registration under Employees' Provident Funds,1952.
    - Registration under the Employees' State Insurance Act, 1948.
    - Registration under the Goods and Services Tax (GST).
    - Registration under Professional Tax.
    - Registration under the Shops and Commercial Establishments Act, 1961.

11. The Tenderer must have the necessary equipment to supply, install, and start the project immediately, including at least two A0+ to A2 overhead scanners and ten A3+ to A5 overhead scanners of required specifications and quality, with proof of ownership for evaluation.

12. The Bidder must submit a self-declaration letter explicitly stating their commitment and ability to supply, install, and commission all equipment, hardware, and necessary infrastructure required for the Unified Tapal System at the GBA Headquarters, Bengaluru, on or before the End of March 2026. Failure to provide this self-declaration or to meet the stipulated delivery deadline will be considered grounds for bid rejection and may result in blacklisting from future procurements of GBA.

2. EVALUATION OF BIDS

Weightage-based Technical Evaluation Criteria for Shortlisting

Sl. No.	Eligibility Criteria	Max marks
1	The Bidder must be registered as a company (It can be Private Limited / LLP / Partnership Firm), should have a branch or regional office in GBA region, Bangalore, Karnataka and operating for a period of at least 05 years from the date of publish of this tender. *Operation for a period of at least 5 to 10 Years – 5 Marks. *Operation for a period more than 10 Years – 10 Marks.	10
2	The Bidder Should have achieved Annual Turnover of Rs. 6.00 Crores in any 2 years each during last three preceding financial years i.e., (2022-23, 2023-24, and 2024-25) (in manpower service and digitization operations only). Shall be supported by the Audited Balance Sheets, Trading/Profit and Loss Account, and certificate issued by the Chartered Accountant. *Meeting the minimum requirement – 5 Marks. *Annual turnover more than Rs.6.00 Crores – 10 Marks.	10
3	The Bidder should have handled minimum two similar works in providing the man power services along with necessary IT infrastructure in the preceding three financial years (2021-22, 2022-23, and 2023-24) to the Karnataka Government, semi-governmental undertakings, or other relevant entities. Shall be supported by the Purchase order / Work order/ Completion certificate/ Performance certificate. * Meeting the minimum requirement in similar Work – 10 Marks. * Handled minimum 3 or More similar works – 20 Marks. The Bidder should have successfully completed a minimum of one similar digitization project in the preceding three financial years (2022-23, 2023-24, and 2024-25). * Meeting the minimum requirement one similar digitization project – 5 Marks. * Handled minimum 2 or More similar works – 10 Marks.	30
4	The Bidder should have paid ESI & EPF Contribution within the stipulated due date in last Three years 2022-23, 2023-24, and 2024-25 as specified by the competent authorities. The Bidder shall upload the scanned copies of ESI & EPF Payment Challans to the concerned authority for the previous Three years 2022-23, 2023-24, and 2024-25. The Bidder should also provide portal login credentials to verify the EPF & ESI payments.	15
5	The Bidder should have ISO 9001-2015, ISO 37500:2014, ISO 30409:2016 certificates for providing Manpower Outsourcing as on before the Bid	15

	Published Date. * 5Marks for each Certificate - 15Marks	
6	Methodology and Approach for overall implementation of project. A presentation in PDF should be submitted along with the bid. Presentation – 10 Marks. Methodology and Approach- 10 Marks.	20
	TOTAL MARKS	**100**

Note: The bidder must score a minimum of 50 marks to qualify for the technical bid